

# CONNELLSVILLE TWP SUPERVISORS

## Reorganization Meeting Minutes

January 3, 2023 \* 6:30 PM

166 McCoy Hollow Road, Connellsville, PA 15425

**Call To order by Presiding Chairman, Todd Miner at 6:30 pm**

**Pledge of Allegiance**

**Roll Call** – Present were Todd Miner, Tim Upton, Donald Hann, and Secretary Darla Hann

A motion was made by Supervisor Upton, seconded by Supervisor Hann to appoint **Todd Miner** as Chairman of the Board for 2023. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **Tim Upton** as Vice-Chairman of the Board for 2023. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Vice Chairman Upton, to appoint **Darla Hann** as Township Secretary for 2023, 40 hrs. per week. Office hours being held at 166 McCoy Hollow Road and open to the public for business from 9:00 am to 4:00 pm. The Secretary will be bonded for \$150,000.00. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **Lindsay Zur** as Township Treasurer for 2023. The Treasurer will be bonded for \$150,000.00. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Vice Chairman Upton to appoint **Jack Purcell** as Solicitor for the Township at a retainer fee of \$2,000.00 per year and an hourly fee of \$125.00 per hour. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **Widmer Engineering** as the Township Engineer. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **McMillen Engineering** and **K2 Engineering** as the Sewage Enforcement Officers for the Township. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **Brittany Gilpin** as Vacancy Board Chairman. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to appoint **Darla Hann**, as Right-to-Know/Open Records Officer. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Marvin Striner** as the Road Foreman for 2023. All in favor. Motion carried.

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A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Robert Leiberger, Sr.** as EMA Director for the Township. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Fayette EMS** as the Ambulance Service Provider for the Township. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Joe Adams, Frank Mutnansky, and Chad Savage** as code enforcement officer(s) for the Township, part-time, as needed. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to set wages according to the 2023 approved budget. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to set the mileage allowance for employees (non-uniform and Union) using own vehicles as **65.5 cents** per mile as set by the IRS for 2023. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to pay all monthly and pre-approved bills throughout the year, as they come due, to avoid late fees. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to authorize the Board of Supervisors (up to 3), the Township Secretary, and Public Works Crew to attend the 2023 PSATS' Annual Education Conference April 23-26, 2023, State Convention, in its entirety; authorizing the reimbursement of expenses in accordance with Section 1401 of the Second-Class Township Code of those officials attending the State Convention. All in favor. Motion carried.

A motion was made by Vice Chairman Upton, seconded by Supervisor Hann, to appoint **Chairman Miner** as the Voting Delegate to the 2023 PSATS' Annual Education Conference April 23-26, 2023, State Convention, and appointing **Vice Chairman Upton** as the alternate voting delegate to said convention. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to authorize the Board of Supervisors (up to 3), Township Secretary, and Public Works Crew to attend the 2023 County Convention; authorizing the reimbursement of expenses of those officials attending the County Convention. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **SWRTB** as the Township Earned Income, LSA, and Delinquent Per Capita Tax Collector. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Chairman Miner** as the Township Voting Delegate to the Fayette County Tax Collection Committee and to appoint **Secretary Darla Hann** as the alternate Voting Delegates for said committee. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, setting the monthly meeting dates as the 4<sup>th</sup> Wednesday of each month: February 22, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, December 27. All meetings will be held at 166 McCoy Hollow Road at 6:00 p.m. at the Township Municipal Office. The budget meetings will be held Thursday, September 21, and October 12, at the Township Municipal Office at 5:30 pm. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann, to appoint **Brooks Towing Company** to use on behalf of Connellsville Township for Code Violations. All in favor. Motion carried.

A motion made by Chairman Miner, seconded by Supervisor Hann, to keep **Somerset Bank** as our financial institution for all our accounts (checking, savings, money market), **Northwestern** for our non-union pension and **Ameritrade** for our Union pension. All in favor. Motion carried.

A motion was made by Chairman Miner, seconded by Supervisor Hann to adjourn. All in favor. Motion carried.

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Submitted by: *Darla Hann*

Approved by: *Todd Miner*  
Todd Miner, Chairman

*Tim Upton*  
Tim Upton, Vice Chairman

*Donald Hann*  
Donald Hann, Supervisor