

CONNELLSVILLE TWP SUPERVISORS**Reorganization Meeting Minutes****January 2, 2024 * 6:30 PM**

166 McCoy Hollow Road, Connellsville, PA 15425

Call To order by Presiding Chairman, Todd Miner at 6:30 pm**Pledge of Allegiance****Roll Call** – Present were Todd Miner, Tim Upton, Secretary Darla Hann, and Treasurer Lindsay Fisher.**Also in attendance:** PW Jon Gilpin and Kerry Bell – Widmer Engineering.

A **motion** was made by Supervisor Upton, second by Supervisor Miner to appoint **Todd Miner** as Chairman of the Board for 2024. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Supervisor Upton to appoint **Tim Upton** as Vice-Chairman of the Board for 2024. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Darla Hann** as Township Secretary/Assistant Treasurer for 2024, 40 hrs. per week. Office hours are being held at 166 McCoy Hollow Road and open to the public for business from 9:00 am to 4:00 pm. The Secretary will be bonded for \$150,000.00. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Lindsay Fisher** as Township Treasurer for 2024. The Treasurer will be bonded for \$150,000.00. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Brittany Gilpin** as a part-time Assistant Secretary. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Todd Miner** as a part-time Assistant Secretary/Assistant Treasurer. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Jack Purcell** as Solicitor for the Township at a retainer fee of \$2,400.00 per year and an hourly fee of \$125.00 per hour. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Widmer Engineering** as the Township Engineer. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **McMillen Engineering** and **K2 Engineering** as the Sewage Enforcement Officers for the Township. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Brittany Gilpin**, as Vacancy Board Chairman. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to appoint **Darla Hann**, as Right-to-Know/Open Records Officer. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Marvin Striner** as the Road Foreman for 2024. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Robert Leiberger, Sr.** and **Ralph Hough** as EMA Directors for the Township. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Fayette EMS** as the Ambulance Service Provider for the Township. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Frank Mutnansky and Chad Savage** as code enforcement officer(s) for the Township, part-time, as needed. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to set wages according to the 2024 approved budget. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to set the mileage allowance for employees (non-uniform and Union) using their own vehicles as **67 cents** per mile as set by the IRS for 2024. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to pay all monthly and pre-approved bills throughout the year, as they come due, to avoid late fees. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to authorize the Board of Supervisors (up to 3), the Township Secretary, and Public Works Crew to attend the 2024 PSATS' Annual Education Conference April 14-17, 2024, State Convention, in its entirety; authorizing the reimbursement of expenses in accordance with Section 1401 of the Second-Class Township Code of those officials attending the State Convention. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Chairman Miner** as the Voting Delegate to the 2024 PSATS' Annual Education Conference April 14-17, 2024, State Convention, and appointing **Vice Chairman Upton** as the alternate voting delegate to said convention. All in favor. Motion carried.

A **motion** was made by Chairman Miner, seconded by Vice Chairman Upton, to authorize the Board of Supervisors (up to 3), Township Secretary, and Public Works Crew to attend the 2024 County Convention;

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authorizing the reimbursement of expenses of those officials attending the County Convention. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **SWRTB** as the Township Earned Income, LST, and Delinquent Per Capita Tax Collector. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Chairman Miner** as the Township Voting Delegate to the Fayette County Tax Collection Committee and to appoint **Secretary Darla Hann** as the alternate Voting Delegate for said committee. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, setting the monthly meeting dates as follows: Wednesday, February 28; Wednesday, March 27; Wednesday, April 24; Wednesday, May 22; Wednesday, June 26; Wednesday, July 24; Wednesday, August 28; Wednesday, September 25; Wednesday, October 23; Monday, November 25; Wednesday, December 18. All meetings will be held at 166 McCoy Hollow Road at 6:00 p.m.at the Township Municipal Office. The budget meetings will be held Thursday, September 19, and Thursday, October 17, at the Township Municipal Office at 5:30 pm. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to appoint **Brooks Towing Company** to use on behalf of Connellsville Township for Code Violations. All in favor. Motion carried.

A **motion** made by Chairman Miner, second by Vice Chairman Upton, to keep **Somerset Bank** as our financial institution for all our accounts (checking, savings, money market), **Northwestern** for our non-union pension and **Ameritrade** for our Union pension. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton, to adopt **Resolution 2024-1**, appointing **Singer Accounting** to perform the Annual Audit and Financial Report for the year ending December 31, 2023. All in favor. Motion carried.

A **motion** was made by Chairman Miner, second by Vice Chairman Upton to adjourn. All in favor. Motion carried.

Submitted by: 

Approved by: 
Todd Miner, Chairman


Tim Upton, Vice Chairman


Donald Hann, Supervisor